

GALLATIN COUNTY OPEN LANDS BOARD INDIVIDUAL BOARD MEMBER SCORE AND RANKING FORM

INSTRUCTIONS: The following sheet shall be filled out by individual Open Lands Board Members and submitted to the Board Administrator as part of the ranking and approval process for applications to the Open Lands Board for Open Space Levy funding.

The purpose of this form is to document the weighting criteria and cumulative scores for each application reviewed by the individual board member.

When reviewing and ranking applications for funding the same weighting system needs to be used by the individual board member on each application submitted during the application funding cycle.

This form must be submitted to the Open Lands Board Administrator prior to or at the board meeting where the final ranking and recommendations to the County Commission are approved. If the form is not submitted those scores will not be included in the overall ranking.

The Open Lands Board member must be physically present in order to cast their vote on the final recommendations.

GALLATIN COUNTY OPEN LANDS BOARD INDIVIDUAL BOARD MEMBER SCORE AND RANKING FORM

BOARD MEMBER NAME:	
SCORING DATE:	
FISCAL YEAR FUNDING CYCLE:	

WEIGHTING CRITERIA ASSIGNED TO EACH CATEGORY AND SUBCATEGORY

1. GENERAL DESCRIPTION						TOTAL	-	
1a		1b		1c		1d		
2. AGRICULTURAL VALUES						TOTAL	-	
2a		2b		2c		2d		

3. NATURAL RESOURCE VALUE				TOTAL	-
3a		3b			

4. COMMUNITY VALUES						TOTAL	-
4a		4b		4c			

5. HERITAGE & ECONOMIC VALUE						TOTAL	-	
5a		5b		5c		5d		

6. LEVERAGE	TOTAL	
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INDIVIDUAL APPLICATION SCORES

[illegible]

Gallatin County

Open Lands Project Rating Chart

INSTRUCTIONS

This project rating chart shall be used by Gallatin County and the Open Land Board (BOARD) members to rank and compare applications for funding.

There are six major categories reflecting the goals of the Gallatin Open Lands Program. Each major category may have a maximum of 20 points, but must have a minimum of 8 possible points and the cumulative total must equal 100 points. The reviewer allocates points to the categories based on their judgment of the most important values.

For example, if a reviewer allocates 20 pts each to categories 1 and 2(40 pts.) and 15 points to categories 3 through 5 (45 pts.) the total is 85, which means that category 6 can have a total of 15 points to equal 100 possible points.

In order to be fair to all applicants in an application cycle, the reviewer must judge all applications on the same allocation of points to the categories and subcategories. The points available for a specific category should be placed in the box to the right of the category heading.

Within each major category there are 2 to 5 subcategories. The number of possible points you allocate to a major category should be allocated among the subcategories. Each of the subcategories is further broken down into ranking criteria. Once the points available for each subcategory have been determined, points are awarded based on where the applicant falls within the range of criteria.

Each board member may allocate points to each of the categories and subcategories in a way that they feel best represents their perspective of quality of the project.

For example, for Category 1 you could assign 20 points to the category and assign five (5) points equally to each of the four (4) subcategories. You could then assign from 1 to 5 points to the ranking criteria under the subcategory.

Or

For example, for Category 1 you could assign 20 points to the category and assign 16 points to subcategory 1a and assign one (1) point to subcategory 1b, 1c, and 1d.

Remember, reviewers must use the same scoring method for all projects in a particular funding cycle.

In order to ensure you use the same scoring method and in order to record your individual scores for the individual applications you will need to fill out the **INDIVIDUAL BOARD MEMBER SCORE AND RANKING FORM.**

The application ranking and selection process shall consist of two board meetings.

1. The first board meeting the sponsor shall present the project to the board where the board shall ask questions as part of the scoring process. After the first board meeting, board members may participate in an optional (recommended) tour of projects.
2. Individual board members shall submit their completed score and ranking forms for projects to the Open Lands Coordinator prior to the second board meeting. All forms submitted prior to the board meeting shall be included in the final ranking and approval process even if board member is not physically present at the meeting.

At the second board meeting the Open Lands Board will vote to forward their recommendations for project funding to the County Commission. The recommendations for project funding must not exceed the amount of funding authorized for projects in the resolution calling for applications.

Board members must be present to vote on the approval of projects.

PROJECT SCORE SHEET

PROJECT NAME: _____

BOARD MEMBER NAME: _____

1. **General Description**

Total Pts. Available #1 _____

Pts. Available for 1a ____, 1b ____, 1c ____ 1d ____

#1 Project Score _____

1a. Size of Property:

- Over 1,200 acres
- 800 to 1,199 acres
- 400 to 799 acres
- 100 to 399 acres
- Less than 100 acres

1b. Size of Property to be restricted by project:

- Over 800 acres
- 600 to 799 acres
- 400 to 599 acres
- 200 to 399 acres
- 100 to 199 acres
- Less than 100 acres

1c. Building Envelopes and Retained Development Potential:

- The proposed easement significantly limits future development of the property.
- The proposed easement somewhat limits future development of the property.
- The proposed easement does not meaningfully restrict future development of the property.

1d. Water Rights:

- Water rights appurtenant to the property, if any, significantly contribute to the conservation values of the property.
- Water rights appurtenant to the property, if any, do not significantly contribute to the conservation values of the property.

- There are not any water rights appurtenant to the property.

2. **Quality of Ag. Resource and Economic Viability**

Total Pts. Available #2 _____

Pts. Available for 2a____, 2b____, 2c____ 2d____

#2 Project Score _____

2a. Soils Classified as Prime, Statewide Importance or Locally Significant by NRCS:

- Over 80%
- 50 to 79%
- 30 to 49%
- 10 to 29%
- Less than 29%

2b. Amount of Irrigated Land:

- Over 200 acres
- 100 to 199 acres
- 50 to 99 acres
- Less than 50 acres

2c. Average annual AUM's in past 5 years:

- 300 or more
- 100 to 299
- 75 to 99
- Less than 75

2d. Average annual crop/hay production in past 5 yrs.:

- Over 800 tons of hay/alfalfa and/or over 15,000 Bu. grain production and/or 65,000 Cwt. potatoes
- 600 to 799 tons of hay/alfalfa and/or 12,000 to 14,999 Bu. grain production and/or 55,000 Cwt to 64,999 Cwt. potatoes
- 400 to 599 tons hay/alfalfa and/or 9,000 to 11,999 Bu, grain production and/or 45,000 Cwt. to 54,999 Cwt. Potatoes
- 200 to 399 tons hay/alfalfa and/or 7,000 to 8,999 Bu, grain production and/or 30,000 Cwt. to 44,999 Cwt. Potatoes
- Less than 200 tons hay/alfalfa and/or 7,000 Bu, grain production and/or 30,000 Cwt. Cwt. Potatoes

3. **Quality of Natural Resources Important to Sustaining Wildlife, Natural Communities and Water Quality**

Total Pts. Available #3 _____

Pts. Available for 3a____, 3b____

#3 Project Score _____

3a. Significant Habitat Diversity (according to Montana Fish, Wildlife and Parks):

- Excellent
- Good
- Fair (local significance)

3b. Significant Water Resource or Fishery:

- The proposed easement provides for meaningful conservation of significant water resources or fisheries associated with the property.
- The proposed easement provides for some conservation of significant water resources or fisheries associated with the property.
- The proposed easement does not provide for meaningful conservation of significant water resources or fisheries associated with the property.
- There are not significant water resources or fisheries associated with the property.

4. **Multiple Community Values**

Total Pts. Available #4 _____

Pts. Available for 4a____, 4b____, 4c____

#4 Project Score _____

4a. Public Recreational Benefits – how does the property provide access to the public and who is responsible for the administration, management and maintenance of the public access?

- Public access under the terms and conditions of the landowner either for free or by fee?
- Public trail linkage, fishing access, access to public lands or hunting access through an easement or agreement administered and maintained by the landowner?
- Public trail linkage, fishing access, access to public lands or hunting access through an easement or agreement administered and maintained by a public or governmental entity?
- No public recreational benefits

4b. Scenic Values:

- From federal or state hwy. corridor or if identified in local plans or ordinances as having high scenic value
- From primary county road
- From minor county road
- Project not visible from public road

4c. Public Policy:

- In area where preservation of open space, agricultural or rural character is encouraged by adopted land use plan or regulation
- Consistent with the intent, goals and policies of applicable land use plans or regulations

5. **Continuation of Agriculture and/or Natural Values**

Total Pts. Available #5 _____

Pts. Available for 5a____, 5b____, 5c____, 5d____

#5 Project Score _____

5a. Proximity to Other Ranches or Significant Wildlife or Natural Areas:

- Surrounded
- Contiguous to one or more
- Within 1/2 mile
- Greater than 1/2 mile

5b. Proximity to other ranches or natural areas protected by conservation project or to public lands:

- Contiguous
- Within 1/2 mile
- Within 1 mile
- Greater than 1 mile

5c. Human Resources:

- Family members operate ranch
- Opportunity for new or existing rancher to expand

5d. Continuation of Ranching Heritage: Ranch owned by same family for:

- Over 100 years
- 75 to 99 years
- 50 to 74 years
- 25 to 49 years
- Less than 25 years

6. **Project Leverage and Project Terms**

Total Pts. Available #6 _____

Pts. Available for 6a____, 6b____, 6c_____

#6 Project Score _____

6a. Project partners - Percentage of project cost covered by partners:

- 80% or more of the cost
- 60 to 79% of the cost
- 40 to 59% of the cost
- 20 to 39% of the cost
- Less than 25% of the cost

6b. Financial Commitments by Project Partners:

- All financial commitments are available pending Gallatin County's commitment.
- Application for matching funds has been approved or committed to by project partners
- Application for matching funds will be submitted upon approval of Gallatin County commitment for funding.

6c. Project Terms and Approvals:

- Project terms and approvals required to complete the project such as project documents, mortgage subordination agreements, property owner commitments or option agreements are complete or in final draft form and presented with the application.
- Project terms and approvals required to complete the project such as draft project documents, mortgage subordination agreements, property owner commitments or option agreements are drafted and presented with the application but are still being negotiated.